

Quick Start Guide

Welcome to *Make Your Mark*! This guide will walk you through each key step of the program, from exploring the learning modules to submitting your final report. Whether you're returning to the program or joining us for the first time, we're here to support you every step of the way.

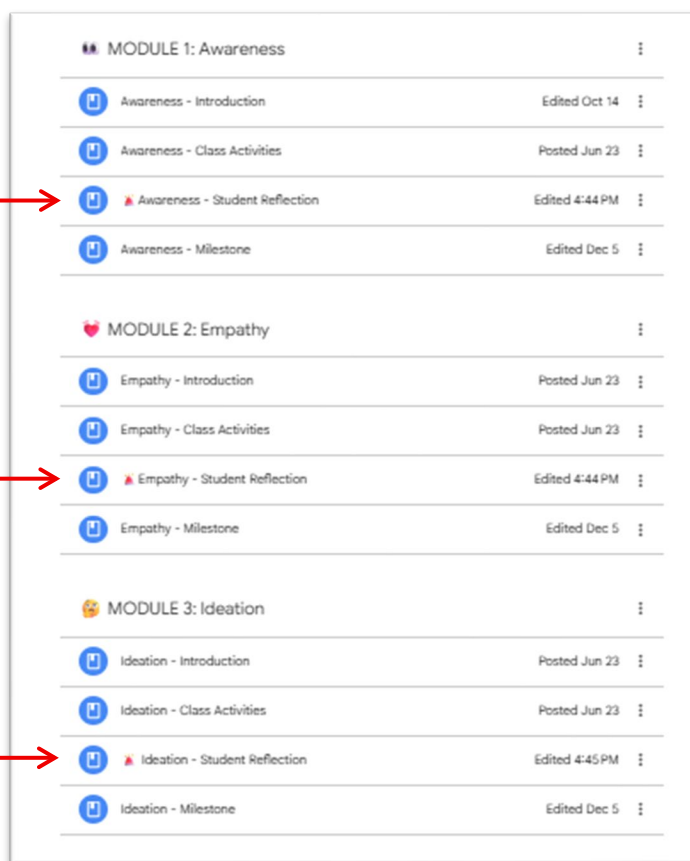
1 Start with the First Four Modules in Google Classroom

The Make Your Mark program curriculum is divided into six modules featuring materials designed to provide age-appropriate resources, activities, and learning outcomes.

These materials are provided to guide you through the program – especially if this is your first time – but are completely optional to use.

NOTE

Module materials marked with a 🚩 are mandatory and must be submitted with your final report in Module 6.



🚩 MODULE 1: Awareness		
📄	Awareness - Introduction	Edited Oct 14
📄	Awareness - Class Activities	Posted Jun 23
📄	🚩 Awareness - Student Reflection	Edited 4:44 PM
📄	Awareness - Milestone	Edited Dec 5
❤️ MODULE 2: Empathy		
📄	Empathy - Introduction	Posted Jun 23
📄	Empathy - Class Activities	Posted Jun 23
📄	🚩 Empathy - Student Reflection	Edited 4:44 PM
📄	Empathy - Milestone	Edited Dec 5
🧠 MODULE 3: Ideation		
📄	Ideation - Introduction	Posted Jun 23
📄	Ideation - Class Activities	Posted Jun 23
📄	🚩 Ideation - Student Reflection	Edited 4:45 PM
📄	Ideation - Milestone	Edited Dec 5

2 Submit Your Grant Application

When you get to Module 4, it's time to apply for funding that will help bring your students' project to life! You'll find the Google Form linked in the module and tips to help you complete it in the 'Teacher Toolkit' section of the Classwork tab.

Grant Submission Deadline
February 13, 2026

Make Your Mark Grant Application

Please review the [Grant Application Criteria](#) then complete this online application to request funding for your Make Your Mark project. We understand that your project may evolve, and details may change, but we encourage you to share as much information as possible at this stage, including a projected budget and timeline.

We look forward to reviewing your submission and will be in touch shortly!

Pro Tip: Because this form will not save your progress, we strongly encourage you to use the [Grant Application Worksheet](#) to organize all of the information you need *before* filling out this form. This will make the task a simple cut-and-paste job!

3 Receive Funding & Complete the Final Modules

Once your application is approved, you'll receive your grant funding and continue executing and evaluating your project. Modules 5 and 6 help students bring their ideas to life while building leadership and project management skills.

4 Submit Your Final Report

Once your students have completed their Make Your Mark project, you're in the homestretch! Each project team must submit a final report which shows United Way how your grant money was spent. This helps us communicate to donors and sponsors the incredible work of your students and the impact you created together in the community! You'll find the Google Form linked in Module 6.

Final Report Deadline
May 22, 2026

Pro Tip: Use the Final Report Worksheet to gather all your information in one place *before* you begin completing the Google Form.